

**Town of Charlton
Saratoga County
Town Board Meeting**

July 5, 2017

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Supervisor Grattidge at 7:30 p.m.

Supervisor Grattidge led the pledge of Allegiance.

Present: Councilman Grasso, Councilman Heritage, Councilman Hodgkins, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

APPROVAL OF MINUTES

RESOLUTION # 133

Approval of Minutes

Motion by Councilman Grasso

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board has approved the minutes of the Town Board Agenda Meeting on June 26, 2017.

Vote: All Ayes, No Nays. **CARRIED**

PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS

No one chose to speak.

ABSTRACT OF CLAIMS

RESOLUTION # 134

Approval of Abstract of Claims

Motion by Councilman Heritage

Seconded by Councilman Grasso

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract No. 113, voucher number 346 - 355 in the amount of \$4,020.12.

Vote: All Ayes, No Nays. **CARRIED**

TOWN CLERK'S REPORT

Clerk Mills reported that the Town Clerk's office took in \$718.50 for the month of June. \$454.06 was paid to the Supervisor's Office, and \$262.44 was paid to other Governmental agencies.

RESOLUTION # 135

Acceptance of the Town Clerk's Report

Motion by Councilman Grasso

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board has accepted the Town Clerk's reports as read.

Vote: All Ayes, No Nays. **CARRIED**

SUPERVISOR'S REPORT

For the month of June, I attended 3 Town meetings and 7 County meetings.

Some of the highlights of the month:

- Attended normal Town and County meetings
- Attended the 5K Run, Party in the Park and the Founders Day Parade

Supervisor Grattidge confirmed that the Town Board has received the financial reports for the month.

(see financial report on next page)

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF CHARLTON :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of June, 2017:

DATED: July 3, 2017

SUPERVISOR

	Balance 05/31/2017	Increases	Decreases	Balance 06/30/2017
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	12,072.39	79,037.90	79,035.09	12,075.20
CASH - SAVING	343,692.36	64,550.81	79,035.09	329,208.08
PETTY CASH	500.00	0.00	0.00	500.00
Park Fees Reserve	60,438.29	6.43	0.00	60,444.72
TOTAL	416,703.04	143,595.14	158,070.18	402,228.00
DA HIGHWAY FUND				
CASH - CHECKING	0.00	37,251.41	37,251.41	0.00
CASH - SAVINGS	27,572.53	57,485.43	44,358.11	40,699.85
CASH, SPECIAL RESERVE	15,482.94	1.93	0.00	15,484.87
TOTAL	43,055.47	94,738.77	81,609.52	56,184.72
F WATER #1 FUND				
CASH - CHECKING	0.00	147,295.65	147,295.65	0.00
CASH - SAVINGS	335,027.26	1,169.88	147,295.65	188,901.49
WATER SERIAL BOND	34,324.48	1.41	0.00	34,325.89
CASH, SPECIAL RESERVES	121,332.59	4.99	0.00	121,337.58
TOTAL	490,684.33	148,471.93	294,591.30	344,564.96
SW WATER #2 FUND				
CASH - CHECKING	0.00	119.67	119.67	0.00
CASH - SAVINGS	27,214.72	2.93	119.67	27,097.98
TOTAL	27,214.72	122.60	239.34	27,097.98
TA TRUST & AGENCY				
CASH - CHECKING	10,272.46	32,647.13	33,922.13	8,997.46
TOTAL	10,272.46	32,647.13	33,922.13	8,997.46
H CAPITAL PROJECTS				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
TOTAL ALL FUNDS	987,930.02	419,575.57	568,432.47	839,073.12

DISCUSSION

Supervisor Grattidge said that the Board intends to appoint Doug Ranaletto effective August 1st to fill the vacant Town Board seat for the remainder of the year. Mr. Ranaletto will need to run for election this year.

The Water Department Clerk submitted a summary of the 2017 Water billing. A total of \$136,595 was billed which consisted of \$133,705 in usage and \$2,975 in late charges and -\$85 in arrears.

Attorney Van Vranken sent the Board the agreement with Stewart's Shop for the Welcome to Charlton sign to be located on the property of the new Stewart's Shop. The Board had reviewed the agreement and authorized the Supervisor to sign it.

RESOLUTION # 136

Authorize the Supervisor to sign an agreement with Stewart's Shop regarding Charlton sign

Motion by Councilman Grasso

Seconded by Councilman Heritage

BE IT RESOLVED that the Town Board authorizes Supervisor Grattidge to sign the agreement between Stewart's Shops Corp. and the Town of Charlton regarding the Welcome to Charlton sign that will be erected on the new Stewart's Shop location at 1334 Sacandaga Road.

Vote: All Ayes, No Nays. **CARRIED**

The Charlton Police have a 14 year old radar gun that is no longer functioning and needs replacement. The Board agreed to authorize the replacement.

RESOLUTION # 137

Authorize the Charlton Police to purchase a radar gun from Applied Concepts

Motion by Councilman Grasso

Seconded by Councilman Hodgkins

BE IT RESOLVED that the Town Board authorizes the Charlton Constables to purchase a new radar gun from Applied Concepts for a price of \$1,395.00.

Vote: All Ayes, No Nays. **CARRIED**

Supervisor Grattidge said that he and Councilman Grasso met with the Account Clerk/bookkeeper. The position is highly competitive and they suggested that the hourly rate for the Account Clerk be raised to \$25.00 per hour. There is enough money in that budget line to cover the increase for 2017.

RESOLUTION # 138

Authorize the increase in Account Clerk hourly rate to \$25.00 per hour

Motion by Councilman Hodgkins

Seconded by Councilman Heritage

BE IT RESOLVED that the Town Board authorizes the increase in the hourly rate for the Account Clerk to \$25.00 per hour beginning July 18th.

Vote: All Ayes, No Nays. **CARRIED**

Additional work needs to be done on the Charlton Oil Exceptional Use permit. The application for new usage was withdrawn. The Board will discuss this further at the July 24th meeting.

DEPARTMENT & COMMITTEE REPORTS

Highway – The Department has been working on drainage issues and patching holes on Newman Road. They are also working on Peaceable Street.

Dog Control – In June, there were 6 complaint calls received, 9 expired licenses were followed up on, and there were 4 complaints regarding other animals.

Constables – In June, there were 30 patrols, 31 complaints, 17 911 calls and 2 accidents & 1 EID call responded to. 56 tickets were issued of which 22 were issued on Route 67. Constable Parks noted that there have been 3 recent motorcycle accidents.

Planning Board – the June meeting was cancelled due to a lack of applications.

MOTIONS, RESOLUTIONS, AND AUTHORIZATIONS

RESOLUTION # 139

Resolution to approved the Standard Work Days and Reporting Resolution for Elected and Appointed Officials RS 2417-A

Motion by Councilman Grasso
Seconded by Councilman Hodgkins

Roll Call: Councilman Grasso: Aye, Councilman Heritage: Aye, Councilman Hodgkins: Aye, Supervisor Grattidge: Aye. **CARRIED.**

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 139
July 5, 2017

**A RESOLUTION TO APPROVE THE STANDARD WORK DAYS AND REPORTING
RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS RS 2417-A**

WHEREAS, through NYCRR 315.4, the Office of the New York State Comptroller requires municipalities to establish a standard work day for each elected or appointed official who participates in the New York State and Local Employees Retirement System, and

WHEREAS, the Town Board of the Town of Charlton is dedicated to open government and fiscal responsibility in order to ensure that Town Funds are utilized in an efficient and effective manner, and

WHEREAS, elected and appointed officials work for the residents of the Town of Charlton and are accountable to those same residents, and

WHEREAS, the aforementioned regulation of the New York State Comptroller’s Office requires that the Town Board of the Town of Charlton establish standard work days for elected and appointed officials, and

WHEREAS, attached to this resolution is a document entitled “Standard Work Day and Reporting Resolution RS 2417-A” which is in the form requested from and required by the New York State Employees Retirement System Examiner V, Pension Integrity Bureau and which document now sets forth Town of Charlton employee titles, names, standard work days, terms and other required data which needs to be approved by the Town Board and be submitted to the Employees Retirement System Examiner V, Pension Integrity Bureau.

NOW BE IT RESOLVED, that Town Board of the Town of Charlton hereby approves Form 2417-A for

the required officials and in the format requested by the New York State Employees Retirement System Examiner V, Pension Integrity Bureau, and

IT IS FURTHER RESOLVED, that a copy of the attached document entitled “Standard Work Day and Reporting Resolution” dated July 5, 2017 shall be posted on the Town of Charlton website for a minimum of 30 calendar days, and

IT IS FURTHER RESOLVED, that a copy of the attached resolution be submitted to the New York State Comptroller’s Office Elected & Appointed Officials Reporting (EAOR) Program.

Moved by	Councilman Grasso	Voting:	Councilman Grasso	Aye
			Councilman Heritage	Aye
Seconded by	Councilman Hodgkins		Councilman Hodgkins	Aye
			Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: July 5, 2017

Brenda Mills, Town Clerk

COUNCILMAN REPORTS

Councilman Hodgkins said that the Charlton Seniors are ready to purchase the agreed on items from Curtis Lumber for the Community Center renovations. They will also get a quote for ceiling light frames.

Councilman Grasso thanked donors for the donations to make Party in the Park possible. He thanked Councilmen Hodgkins and Heritage for organizing the event.

PRIVILEGE OF THE FLOOR

No one chose to speak.

RESOLUTION #140

Motion to Adjourn

Motion by Councilman Grasso
Seconded by Councilman Heritage

The meeting adjourned at 7:52 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk